

Minutes of Committee Meeting

Wednesday 14th October 2020

10 members attended, 1 apology was received

Matters arising

1. . A candidate is already considering the Role of Accessibility officer with the proviso that the role is clarified. It was resolved to add 2 points from a sample policy to to the existing Equality and Diversity Policy. It was also resolved to adopt the sample role description provided and offer it for to the candidate to consider. If accepted then that person could carry the project forward . It was also proposed that the same person be approached as a possible candidate for the committee. If not accepted it was agreed to publicise it along with the election papers.
2. **Membership Renewals- Reminders** -The format of the reminder had been circulated and it was agreed that it be sent to the remaining 30 members.
3. **Copyright-** It was confirmed that this permission is not necessary for our purposes. Originally raised owing to increased use of Zoom.
4. **It was decided to defer a pre-Christmas questionnaire** until the response to online groups is known

Main Business

1. **AGM.** -The initial notification has been sent out apart from those needing hand delivery. Candidates from within the present committee may be nominated from within the committee but must be seconded from without. Further arrangements will be discussed in sub-committee.

The latest dates for forms to go out are 3rd Nov for Nomination forms, 25th Nov for their return. Quorum will be 10.

2. Current Position on Group Suspension and review.

Of the 27 groups 8 are online , for the rest the decision has been made since the last minutes, to suspend live groups owing to the current restriction re. the pandemic. It was resolved to reassess the situation in 4 weeks.

3. Officers reports -The Charity Application was ready. The Publicity Officer undertook to circulate information and news as it becomes available, including any updates.

4. Information on new u3a branding. Samples of the new branding style were offered with information that the terms “university” and “Third Age” were no longer used. Members were directed to the website for further example.

AOB.

- The push for online groups will continue.
- The Chair’s report for the AGM has been seen and approved.
- The Treasurer’s report will be issued over the next few days.

There being no further business the next meeting was fixed for

11 / 11 /20 at 9am.