

**Minutes of committee meeting-
Wednesday 12th August 2020
via ZOOM**

Welcome and apologies.

8 members were present and apologies received from 2.

This meeting was to agree procedures for renewing memberships.

- 1. A Letter from the Chair to explain subscription reduction had been circulated to committee members and positive responses had been received.. It was agreed that the £10 reduction [£8 if a member of another U3A] be actioned and that an explanatory note be added to the website and/or the renewal form.**
- 2. A Membership renewal letter [based on Beacon model] had also been circulated to the committee and there followed discussion of the pros and cons of payment online. It was thought that since PayPal payment was possible any phishing concerns shouldn't pose a problem. The renewal letter was approved.**

It was resolved to issue the letter from the Chair immediately emphasising that the reduction as a reward for loyalty- the membership renewal letter nearer the end of August. People without email will be contacted by post and one person will be contacted personally. It was decided only to issue reminders to those not renewing immediately.

3. New Members

Options were offered for charging new members

The option of £15 was adopted with the proviso that this decision can be reviewed at a later date. The position re. gift aid from a joint account was clarified.

It was thought that physical indoor meetings would remain unlikely for some time to come.

A Questionnaire was suggested and approved to discover what activities / options were wanted by the membership.

There was no further business.

