

**Minutes of Committee Meeting WFSSC/ ZOOM  
12<sup>th</sup> January 2022**

The Chair opened the meeting and welcomed those present.

Attendees-7 live : via Zoom 3  
No apologies were received.

The minutes of the previous meeting were approved.

**Matters arising:**

1. **New Convenors of MOTO/ golf groups-familiarity with Beacon?**-The MOTO Convenor has been supplied with information and trained. The golf group has yet to officially start.
2. **Review and simplification of safeguarding document** -After further consideration it was thought that the first priority was to make sure that a full policy is available on the website. To this end the u3a official policy will be reviewed at the next meeting. The shortened guide should make reference to this policy. Further simplification thought desirable

3. **Treasurer's report +subsequent meetings** -The chair reported on the interim meetings that had taken place. There is now a version of the report that is easier to understand. The treasurer was thanked for all the hard work involved.
4. **Speaker Meetings**- Reports had been circulated previously and were noted –. A positive response has been received from the office of Sir Lindsay Hoyle. The Speaker Secretary will be asked research a venue and then fix a date according to availability.  
The decision to provide feedback to Speakers had been welcomed. There is still research ongoing re. microphone use.
5. AGM-see Main Business
6. **Christmas Quiz**- This had been a success and was well attended. It was thought this should be an annual event
7. **Progress In contacting St Joseph's Club-**: The steward at St Joseph's Club has been contacted a number of times but progress has been slow.
8. **First Aid in WF clubhouse**- This is now visible and members have been made aware of the location of the freezer. Members will need to be made aware of these things whatever the venue.

## **MAIN BUSINESS**

1. **Treasurer's report**- Attention was drawn to the documents that had been previously circulated and explanation was offered. Some issues raised were clarified.  
There will be explanations prepared in advance of the AGM, should any issues arise at that meeting.

A meeting will be arranged post AGM to pass on relevant documents etc.

## 2. AGM – progress report by subcommittee.

Nominations have gone out to be in by closing date 2<sup>nd</sup> Feb- just time to collate and then send out voting form [if that is the decision made at that point] to be returned by 6th/7th Feb. Nominations will need to be sought. The voting form is part prepared.

There are 2 additional proposals-

<b>Proposal: -We are seeking your approval to adopt the u3a Model Constitution [amended Feb 2021] with a clause to allow different methods [including virtual and blended] for AGMs in future.</b>
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<b>Proposal:- To change the Financial Year End to March as of March 2022</b>
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The amended constitution for upload to the website after the AGM is already prepared.

## 3. Ratio men to women in our u3a – strategies to encourage more men.

A map of members locations had been requested – this was very similar to the last one requested with members concentrated close to WFSSC but the geographical spread, though thin, is quite wide.

A further comparison of Male v Female members was raised. The ratio currently is 2:1 female to male. The meeting was asked to consider strategies to attract additional male participants.

Various options were discussed.

4. **Available grants from u3a.**- The meeting was informed of grants available for workshops, exhibition, open days etc. There was some discussion of the terminology used. Resolved to clarify the parameters of this.

5. **Revamp of Poster** – There was felt to be a need to re-assess the poster currently available. Resolved to review this on examination of the previous poster, the latest version of which will be circulated for comment.

The position re. free taster sessions was clarified.

It was also confirmed that personal details should not be added to any such publicity- just website and Drop-in details.

**AOB**

- The new Insurance document has been received and now needs uploading to the Website.
- RE. the Marathon Challenge there was query as to whether permission was required to use photos and comments. Resolved to put a query to the group to clarify this.
- The position re. committee vacancies was discussed including possible candidates. The nomination forms, when received may suggest some.
- There has been an enquiry from the Millfield centre re. participation in table-tennis sessions. Following much discussion, it was thought u3a membership was necessary + accompanying carer. Resolved that members of the committee would meet with representatives of the centre.

Date and Time of next meeting. 2<sup>nd</sup> March at 9.30am.