

**Minutes of Committee Meeting**  
**Wednesday 11<sup>th</sup> November 2020**

**8 members attended -3 apologies were received**

**The previous minutes were approved as an accurate record.**

**Matters Arising:**

- 1. Accessibility Officer role has been accepted by -Kay Aldred who will commence her role once a committee member and then will undertake to prepare necessary documentation**
  
- 2. The total membership is now 107 including 4 late renewals -a good result in the circumstances. Some new members will join after the pandemic crisis is over.**
  
- 3. There have been some limited responses to the online groups-2 new and some established ones.It was resolved to defer the Questionnaire until after the AGM.**
  
- 4. AGM- 8 nominations have so far been received including 2 new members. The next step will be a sub committee meeting in order to approve documents to be circulated. The date and time for this is to be confirmed.**
  
- 5. Reassessment of group suspensions. It was felt that little can be done at present. A newsletter will confirm that suspensions will continue until restrictions lift. Group leaders should be encouraged to modify or annotate the calendar.**

**MAIN BUSINESS**

- 1. The Treasurer's Report for the AGM has been received and members were requested to address any queries to the Treasurer before the Sub-committee meeting.**
- 2. Charity status application- This application has been re-submitted and an email of confirmation has been received by members.**

- 3. Speaker Meetings-The Events secretary is willing to explore virtual meetings if this was felt to be desirable. It was generally felt to be a good step forward. Suggestions were offered. Any ideas should be submitted to the Events secretary. The first Wednesday of every month [after Christmas] was offered as a date for these meetings.**
- 4. -Comments were invited on the Lockdown Challenge and its presentation. It was thought to be very successful. A Christmas Quiz was suggested and the idea of a Carol Service was discussed.**
- 5. Grant bids -being prepared- Contributions were sought re. establishing background information/a business plan. After some discussion it was agreed that the Webmaster would produce a template and the Publicity officer would add details. It was also suggested that this work be left until after the AGM to give new members the opportunity to contribute.**
- 6. Newsletter -It was agreed that the newsletter should reinforce which groups are operating and publicise the Christmas quiz [ date agreed 9<sup>th</sup> December 7.30 and 8.30 pm].**

#### **AOB**

- A request for Christmas duvet covers has been received in order to produce scrubs -resolved to include the appeal in the newsletter.**
- Also suggested was the sharing of events with other u3a's where numbers were low. Not approved**

**Date of next meeting- TBA**