

**Minutes of Committee Meeting WFSSC
6th October 2021**



Registered Charity No. 1192380

The Chair welcomed those present.
There were 7 attendees and 5 apologies were offered

The minutes of the previous meeting were approved.

Matters arising:

- 1. Progress with link re change of circumstances** – the changes required were listed. The membership form is changed and matches the code of conduct. It was noted that ‘convenors’ was the agreed term to be used rather than ‘leader’. Further changes may be necessary. It was confirmed that all convenors should have a communication link on the website. There have been no responses to the newsletter item.
- 2. Report of Group Convenor Meeting.** – This was well attended. Convenors were updated on a number of issues.
- 3. Speaker meeting report [pre circulated].**
It was thought that the Speaker should not now be concerned about cost since the membership was growing. A number of issues regarding the use of members as speakers were discussed. Resolved to keep this under review and to communicate these thoughts to the Speaker Secretary.
- 4. Availability of membership forms** – These are now in WFSSC . There are 150 members, 27 of whom are new.

5. **Magazine- opt-ins received** – approx. 20 magazines are required instead of 78 previously.
6. **Code of conduct comparison - progress** – The wording on the membership form now matches that of the code of conduct.
7. **MOTO group report** – There has been a successful coffee morning with 6 members and a Sunday lunch is planned for 9.
8. **Progress with other new/relaunching groups.** -Indoor Games and Folk dancing is going to restart. Birdwatching is not progressing, and Cycling is paused. Book share is re-launching with a fact-finding session re. members' wishes. Family History cannot yet re-launch physically. Other groups such as Croquet are going from strength. Confirmed that Open Day was a strong contributory factor in the increased interest in groups.
9. **Get well wishes to a member-** Confirmed that a card had been sent.
10. **Charity Commission assistance-** This has proved unnecessary. The cheaper rates of PayPal are now in use.
11. **Policies on Website-progress-** These are now in place. The Groups Co-ordinator offered to review the simplified version.

MAIN BUSINESS

1. **Treasurer's report. [deferred to November]**
2. **Open Day review and resulting changes to membership-** This was thought to be a very successful day. Many positive comments had been received and many new members and renewals have resulted. It was agreed that the very good weather was a strong contributory factor.

A photo display in WFSSC is proposed and after discussion approved
3. **Actions needed for new members e.g., Risk Assessments-** The need to ensure that new members receive risk assessments was pointed out. The Groups Co-ordinator undertook to contact Convenors.

- 4. AGM date** - the 9th February was confirmed as the AGM **date** and associated issues discussed

AOB

- The Chair undertook to contact the Web Editor re. photos on the Website
- The Groups Co-ordinator to issue a reminder to convenors to update the Chair re Club use.
- The rules re. carer responsibilities for those with specific needs were confirmed.
- Resolved to hold a Christmas Quiz with Festive Fare. The date was fixed as 1st December at 10am.
- The Pros and cons of using WhatsApp for groups were discussed. It was agreed to continue provided permission has been sought.

Date and Time of next meeting was fixed for 17th Nov at 9.30am.